

**Work Progress on Individual Audits
2012/2013**

Project	Progress as at 31 August 2012	Days Allocated 2012/13	Days Taken 2012/13
2011/2012 Audits Carried Forward			
Shared Audits			
Payroll	Final Report 16/08/12	-	12.97
Recruitment	Final Report 31/07/12	-	4.20
NNDR	Draft report stage	-	9.60
Council Tax	Draft report stage	-	9.23
Benefits	Draft Report Stage	-	1.80
Creditors	Final Report 20/07/12	-	5.40
Debtors	Final Report 20/08/12	-	16.10
FMS Reconciliations	Draft report stage	-	4.17
IT - Disaster Recovery and Back-up (Deloitte)	Draft report stage	-	N/A
IT - Asset Management (Deloitte)	Final Report 01/08/12	-	N/A
IT – Virus Protection (Deloitte)	Final Report 01/08/12	-	N/A
Watford BC 2011/12 Carried Forward:			
Income Collection	Draft Report Stage	-	21.53
Treasury Management	Draft Report Stage	-	9.90
Budget Monitoring	Draft Report Stage	-	1.00
Financial Procedure Rules	Draft Report Stage	-	0.00
2012/13 Audit Plan			
Shared Systems Audits:			
Payroll		14	
NNDR		12	
Council Tax		12	
Benefits Administration		15	
Creditors (Accounts Payable)		11	
Debtors (Accounts Receivable)		11	

Project	Progress as at 31 August 2012	Days Allocated 2012/13	Days Taken 2012/13
FMS - Reconciliations		14	
FMS – Journals and Internal Transfers		5	
Income Collection		16	
Recruitment – follow up		5	
eFinancials Upgrade	Work in Progress	7	0.40
Council Tax Support preparations		5	
Final Accounts 2011/12 preparations	Final Report 25/06/12	5	3.37
Implementation of new ICT arrangements	Work In Progress	7	0.47
Online expense claims		5	
West Herts Crematorium	Final Report 10/08/12	4	7.07
IT – Network Infrastructure (Deloitte)		10	
IT – Virtualisation (Deloitte)	Draft Report Stage	12	N/A
IT – Governance (Deloitte)		7	
Watford Audits 2012/13:			
Treasury Management		4.5	
Budget Monitoring		7	
Asset Management and Capital Accounting	Work in Progress	6	1.67
Benefits Subsidy Claim	Work in Progress	5	0.50
Cyber-crime awareness and prevention	Work in Progress	10	1.93
Bribery Act 2010 and Money Laundering		5	
Project and Change Management		6	
Risk Management	Allocated	5	
Fraud Prevention & Detection Arrangements		8	
Channel Shift Programme		5	
Charter Place Market and Commercial Rent Income		5	
Emergency Planning Processes (Olympics Readiness)	Final Report 20/07/12	5	4.93
Partnerships	Work in Progress	5	0.13
Carbon Management	Work in Progress	4	2.97
Procurement	Work in Progress	7	1.77
Data Transparency	Allocated	5	0.00
Data Protection	Work in Progress	5	1.00
Corporate Governance		5	
Commissioning framework for Community		5	

Project	Progress as at 31 August 2012	Days Allocated 2012/13	Days Taken 2012/13
Services – advisory support			
Museum – Care of the collection		5	
Housing redesign – advisory support		5	
Colosseum – Post Implementation Review		5	